

**AEROTROPOLIS AREA COORDINATING METROPOLITAN DISTRICT  
("DISTRICT")**

8390 East Crescent Parkway, Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

<https://www.theaurorahighlandscommunity.org>

**NOTICE OF A REGULAR MEETING AND AGENDA**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Matt Hopper	President	2022/May 2022
Carla Ferreira	Vice President	2022/May 2022
Michael Sheldon	Treasurer	2023/May 2023
Cynthia (Cindy) Shearon	Assistant Secretary	2023/May 2023
VACANT	Assistant Secretary	2022/May 2022
VACANT	Assistant Secretary	2023/May 2023
VACANT	Assistant Secretary	2023/May 2023
Denise Denslow	Secretary	N/A

DATE: **April 21, 2022**

TIME: **1:00 P.M.**

PLACE: **Construction Trailer (formerly Information Center)  
3900 E. 470 Beltway  
Aurora, CO 80019**

**THERE WILL BE AT LEAST ONE PERSON PRESENT AT THE ABOVE-REFERENCED PHYSICAL LOCATION. THIS DISTRICT BOARD MEETING WILL ALSO BE ACCESSIBLE BY VIDEO ENABLED WEB CONFERENCE. IF YOU WOULD LIKE TO ATTEND THIS MEETING, PLEASE JOIN THE VIDEO ENABLED WEB CONFERENCE VIA ZOOM AT:**

Join Zoom Meeting

<https://zoom.us/j/96576976056?pwd=NjFiQ25pVnAzSE80WFpGWnJMaTNqUT09>

Meeting ID: 965 7697 6056

Passcode: 800276

One tap mobile

1-253-215-8782,\*800276#

**I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices.  
Approve Agenda.

- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

## II. CONSENT AGENDA

Consent Agenda – These items are considered to be routine and will be ratified by one motion. There will be no separate discussion of these items unless a board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Review and consider approval of March 17, 2022 regular meeting minutes (enclosure).

## III. FINANCIAL MATTERS

- A. Consider approval of payment of claims for operating costs, in the amount of \$26,009.04 (numbers based upon information available at time of preparation of Agenda, final numbers to be presented by accountant at meeting) (enclosure).
- B. Review and accept cash position report dated February 28, 2022, updated as of April 14, 2022 (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2022 Budget and consider adoption of Resolution to Amend the 2022 Budget (enclosure).
- D. Discuss and consider approval of recommendation to The Aurora Highlands Community Authority Board (“CAB”) for acceptance of the CAB and District Engineer’s Report and Verification of Costs Associated with Public Improvements Draw No. 46 Engineer’s Report and Verification of Costs No. 24 prepared by Schedio Group LLC (enclosure).
- E. Discuss and consider approval of recommendation to the CAB for acceptance of the CAB and District Engineer’s Report and Verification of Costs Associated with Public Improvements, In-Tract Improvements / In Tract Home Builder Expenses, Engineer’s Report and Verification of Costs No. 6 prepared by Schedio Group LLC (enclosure).

**IV. CAPITAL PROJECTS**

- A. Discuss and acknowledge funding sources in the total amount of \$4,036,217.38\* prepared by the District’s accountant (enclosures - summary and list of checks):

CAB (A Bonds)	\$ 2,255,626.98
CAB (In-Tract)	\$ 274,769.85
ARTA	\$ 1,490,830.49
ATEC Spine Costs	\$ 11,996.50
Developer	\$ 2,993.56
Total:	<u><u>\$*4,036,217.38</u></u>

\* Numbers based upon information available at time of preparation of Agenda, final numbers to be presented by accountant at meeting.

**District Capital Projects:**

- B. Discuss and consider approval of **Change Order No. 01 to Task Order No. 03 to Master Service Agreement (“MSA”)** for Program Management, Design and Construction Services by and between the District and **AECOM Technical Services, Inc.**, for Continued Services for SWMP Plan for Overlot Grading South of Tributary T, in the amount of \$50,000.00, subject to approval of the Construction Committee.
- C. Discuss and consider approval of **MSA** for Professional Engineering Services by and between the District and **Architectural Engineering Design Group, Inc., d/b/a AE Design**, subject to approval of the Construction Committee.
- D. Discuss and consider approval of **Task Order No. 01 to MSA** for Professional Engineering Services by and between the District and **Architectural Engineering Design Group, Inc., d/b/a AE Design**, for Warm Springs Avenue West Extension, in the amount of \$4,900.00, subject to approval of the Construction Committee.
- E. Discuss and consider approval of **Change Order No. 02 to Task Order No. 13 to MSA** for Survey Services by and between the District and **Aztec Consultants, Inc.**, for Miscellaneous Services - Prairie Waters Project (Extra Work), in the amount of \$49,590.00, subject to approval of the Construction Committee.
- F. Discuss and consider approval of **Change Order No. 01 to Task Order No. 29 to MSA** for Survey Services by and between the District and **Aztec Consultants, Inc.**, for Miscellaneous Extras to Calculate and Stake Erosion Control for North Mass

Grading Project (Main St. P1, 42<sup>nd</sup> P2, Aura Blvd. P1), in the amount of \$7,000.00, subject to approval of the Construction Committee.

- G. Discuss and consider approval of **Change Order No. 03** to **Task Order No. 31** to **MSA** for Survey Services by and between the District and **Aztec Consultants, Inc.**, for Miscellaneous Easements (TAH Filing 1, 2, 4, 5, & 8), in the amount of \$2,500.00, subject to approval of the Construction Committee.
- H. Discuss and consider approval of **Change Order No. 02** to **Task Order No. 35** to **MSA** for Survey Services by and between the District and **Aztec Consultants, Inc.**, for Park 01 and School 01 Surveying (Extra Work), in the amount of \$1,900.00, subject to approval of the Construction Committee.
- I. Discuss and consider approval of **Task Order** to **MSA** for Survey Services by and between the District and **Aztec Consultants, Inc.**, for Plat for Filing 3 (Park North of District Trailer) Design Survey and Final Plat, in the amount of \$10,600.00, subject to approval of the Construction Committee.
- J. Discuss and consider approval of **Task Order** to **MSA** for Survey Services by and between the District and **Aztec Consultants, Inc.**, for Plat for 32<sup>nd</sup> Avenue (TAH Filing 19), in the amount of \$7,350.00, subject to approval of the Construction Committee.
- K. Discuss and consider approval of **Task Order No. 51** to **MSA** for Survey Services by and between the District and **Aztec Consultants, Inc.**, for On-Call Refill - Survey Services (Miscellaneous Tasks), in the amount of \$50,000.00, subject to approval of the Construction Committee.
- L. Discuss and consider approval of **Task Order No. 53** to **MSA** for Survey Services by and between the District and **Aztec Consultants, Inc.**, for Legal Descriptions in Support of Tract M Walls (16 Lots and Legal Descriptions), in the amount of \$13,600.00, subject to approval of the Construction Committee.
- M. Discuss and consider approval of **Task Order No. 54** to **MSA** for Survey Services by and between the District and **Aztec Consultants, Inc.**, for Filing 16 Test Hole Locations, in the amount of \$9,650.00, subject to approval of the Construction Committee.

- N. Discuss and consider approval of **Task Order No. 55** to **MSA** for Survey Services by and between the District and **Aztec Consultants, Inc.**, for Final Plat for Warm Springs and Retail Parcels, in the amount of \$8,350.00, subject to approval of the Construction Committee
- O. Discuss and consider approval of **Task Order No. 41** to **MSA** for Geotechnical Services by and between the District and **CTL Thompson, Inc.**, for Geotechnical / Subgrade Investigation and Pavement Design / 32<sup>nd</sup> Avenue, Highlands Creek Blvd. to TAH Parkway, in the amount of \$3,500.00, subject to approval of the Construction Committee.
- P. Discuss and consider approval of **Task Order No. 42** to **MSA** for Geotechnical Services by and between the District and **CTL Thompson, Inc.**, for Geotechnical Investigation / Filing 18 Park Geotech, in the amount of \$3,750.00, subject to approval of the Construction Committee.
- Q. Discuss and consider approval of **Task Order** to **MSA** for Geotechnical Services by and between the District and **CTL Thompson, Inc.**, for Geotechnical Engineering – Warm Springs West of Main Street, in the amount of \$3,000.00, subject to approval of the Construction Committee.
- R. Discuss and consider approval of **Change Order No. 02** to **Task Order No. 16** to **MSA** for Civil Engineering Services by and between the District and **HR Green Development, LLC**, for Tributary T Coordination (Site Plan/Filing No. 12), in the amount of \$5,200.00, subject to approval of the Construction Committee.
- S. Discuss and consider approval of **Change Order No. 02** to **Task Order No. 26** to **MSA** for Civil Engineering Services by and between the District and **HR Green Development, LLC**, for 38<sup>th</sup> Parkway/Avenue Pond Certifications, Main Street Inlet Retrofit Design and TAH Parkway Street Light Plan Revision, in the amount of \$15,150.00, subject to approval of the Construction Committee.
- T. Discuss and consider approval of **Service Agreement** for Irrigation System Design Services by and between the District and **HydroSystems-KDI, Inc.**, for an amount not to exceed \$4,350.00, subject to approval of the Construction Committee.

- U. Discuss and consider approval of **Work Order No. 18** to the **Construction Management Agreement (CMAR)** by and between the District and **JHL Constructors, Inc.** for 16-Inch Waterline Relocation, in the amount of \$3,037,813.00, subject to approval of the Construction Committee.
  
- V. Discuss and consider approval of **Change Order No. 04** to **Work Order No. 08** to the **Construction Management Agreement (CMAR)** by and between the District and **JHL Constructors, Inc.** for Credit Unused Funds for Winter Weather Protection, in the deductive amount of (\$97,522.36), subject to approval of the Construction Committee.
  
- W. Discuss and consider approval of **Task Order No. 06** to **MSA** for Program Management Services by and between the District and **Matrix Design Group, Inc.**, for Construction Management Services (Homebuilders in South Area), in the amount not to exceed 2.75% of Earthwork for Homebuilders, subject to approval of the Construction Committee.
  
- X. Discuss and consider approval of **Task Order 07** to **MSA** for Program Management Services by and between the District and **Matrix Design Group, Inc.**, for Project Management, Development Application, Civil Construction Documents and Coordination related to Design of Warm Springs (West of Main Street), in the amount of \$149,00.00.00, subject to approval of the Construction Committee.
  
- Y. Discuss and consider approval of **Change Order No. 01** to **Task Order No. 01** to **MSA** for Civil Engineering Services by and between the District and **Merrick & Company**, for Phase 1 LOMR for Tributary T Improvements, in the amount of \$57,970.00, subject to approval of the Construction Committee.
  
- Z. Discuss and consider approval of **Change Order No. 02** to **Task Order No. 01** to **MSA** for Civil Engineering Services by and between the District and **Merrick & Company**, for LOMR for Tributary W Inclusion, in the amount of \$26,324.00, subject to approval of the Construction Committee.
  
- AA. Discuss and consider approval of **Change Order No. 01** to **Task Order No. 12** to **MSA** for Civil Engineering Services by and between the District and **Merrick & Company**, for Tributary W (Additional Work), in the amount of \$15,880.00, subject to approval of the Construction Committee.

- BB. Discuss and consider approval of **Task Order No. 13 to MSA** for Civil Engineering Services by and between the District and **Merrick & Company**, for Tributary T Site Plan Support, in the amount of \$24,865.00, subject to approval of the Construction Committee.

**V. LEGAL MATTERS**

- A. Discuss and consider approval of Amended and Restated Intergovernmental Agreement by and between the City of Aurora, Colorado and the District (enclosure).
- B. Acknowledge the District's publication, filing and transmittal of Notice of Intent to Undertake Certain Actions under the District's Second Amended and Restated Service Plan on April 14, 2022 (enclosure).
- C. Discuss and provide direction to staff regarding amendment to the CAB First Amended and Restated Establishment Agreement between and among the District, The Aurora Highlands Metropolitan District Nos. 1, 2 and 3 and ATEC Metropolitan District Nos. 1 and 2.

**VI. ARTA MATTERS**

- A. Other.

**VII. OTHER BUSINESS**

**VIII. EXECUTIVE SESSION**

**IX. ADJOURNMENT**

**THE NEXT REGULAR MEETING IS SCHEDULED FOR MAY 19, 2022.**